



## INVITATION FOR BIDS

### RESERVED FOR YOUTH, WOMEN AND PEOPLE LIVING WITH DISABILITIES ATHI WATER WORKS DEVELOPMENT AGENCY (AWWDA)

### PROVISION OF GENERAL CLEANING AND GROUND MAINTENANCE SERVICES FOR ATHI WATER WORKS DEVELOPMENT AGENCY (AWWDA)

TENDER NO:	AWWDA/HQ/CS/05/2021-2022
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- Athi Water Works Development Agency (AWWDA)** invites sealed tenders for the Provision of General Cleaning and Ground Maintenance Services for Athi Water Works Development Agency.
- Tendering will be conducted under open competitive tendering method using a standardized tender document and is open to the Preference and Reservations Group (Youth, Women and People with Disabilities) registered appropriately with AGPO.
- Qualified and interested tenderers may obtain further information and inspect the Tender Documents during office hours from 0800hrs to 1700hrs local time from Monday to Friday, except during lunch hour (1300hrs to 1400hrs), & during weekends and public holidays at the address given below. Tender documents may be viewed and/or downloaded from the website [www.awwda.go.ke](http://www.awwda.go.ke) or [www.tenders.go.ke](http://www.tenders.go.ke).
- All bidders are advised to visit Athi Water Plaza for a mandatory site survey/visit between **Monday 13<sup>th</sup> September** and **Wednesday 15<sup>th</sup> September 2021** during office hours as from **0800hrs to 1700hrs local time**, except during lunch hour (**1300hrs to 1400hrs**). Bidders will be issued with a site visit certificate which shall form part of the bidding documents.
- A complete set of tender documents may be purchased or obtained by paying **KES 1,000**, in cash or Banker's Cheque. Tender documents obtained electronically will be free of charge.
- Tender documents obtained from AWWDA website: [www.awwda.go.ke](http://www.awwda.go.ke) or the PPIP portal, [www.tenders.go.ke](http://www.tenders.go.ke) shall be free of charge. Tenderers who download the tender document must forward their particulars immediately to [procurement@awwda.go.ke](mailto:procurement@awwda.go.ke) to facilitate any further clarification or addendum/addenda.
- All Tenders must be accompanied by a Tender Securing Declaration Form valid for thirty (**30**) days beyond the tender validity period (**120 days**) submitted by prospective bidders. This shall be in the format provided in the tender document.
- The Tenderer shall chronologically serialize all pages of the tender documents submitted.
- Completed tenders must be delivered to the address on or before **22<sup>nd</sup> September 2021 at 12:00 Noon**. Electronic Tenders **WILL NOT** be permitted.
- Tenders must be deposited at the Tender Box at the address given below in a sealed envelope clearly marked: 'Provision of General Cleaning and Ground Maintenance Services for AWWDA: **Tender No: AWWDA/HQ/CS/05/2021-2022**'. Tenders that do not fit in the tender box shall be deposited at the Reception Desk and recorded using the tender submission register at the reception area at the address given below.
- Tenders will be opened immediately after the deadline date and time specified above or any deadline date and time specified later. Tenders will be publicly opened in the presence of all bidders' designated representatives who choose to attend; **ONLY ONE REPRESENTATIVE PER BIDDER** will be allowed to attend. N/B: Opening of tenders will be in line with the PPRA Guidelines as stipulated in the **circular no. 02/2020** which can be accessed from their website [www.ppra.go.ke](http://www.ppra.go.ke).
- Late tenders will be rejected.
- The addresses referred to above is:

**Chief Executive Officer,  
Athi Water Works Development Agency,  
Athi Water Plaza,  
Muthaiga North Road, Off Kiambu Road  
P.O. BOX 45283-00100,  
Nairobi, Kenya.  
Tel: 254-715 688272;  
Email: [info@awwda.go.ke](mailto:info@awwda.go.ke),**